



SME EXPORT PROMOTION COUNCIL

Registered & Head Office: Upper Ground Floor, Samruddhi Venture Park, Marol MIDC Industrial Estate, Andheri (E), Mumbai – 400 093.
Tel: 91 – 22 – 6667 4444 | 6150 9800 | 6677 0218 / 19 | Fax: +91 - 22 – 2825 0414 | 2874 3543
Email: smeexport@vsnl.net | Website: www.smeepcofindia.com

(PLEASE FILL IN BLOCK LETTERS)

MEMBERSHIP FORM

Date: _____

Name of the Company: _____

Name of Chairman / MD / Director / Partner / Proprietor: _____

Name of the Representative to liaison with the Council: _____ Designation _____

Business Activities of the Company : _____

(a) Manufacturer of: _____

(b) Exporter of: _____

(c) Importer of: _____

(d) Services rendered: _____

Year of Commencement of Business: _____

Company Registered (✓) Proprietorship Partnership Pvt. Ltd

LLP Public Ltd Others _____

Category of the Company (✓) Micro Small Medium Large Institutions

Type of the Company (✓) Manufacturing Exports Imports Service Consultancy Others

IEC Code Number (Attach a Copy): _____

Investment in Plant & Machinery: Rs. _____

Turnover - last 3yrs (Rs) Previous Year 2: _____ Previous Year 1 _____ Current Year : _____

Export Turnover -last 3yrs (USD) Previous Year 2: _____ Previous Year 1 _____ Current Year : _____

Exported to (Countries): _____

Details of Products / Services exported: _____

Registered Office Address: _____

City: _____ Country: _____

Tel. (1): _____ Tel. (2): _____

Fax: _____ Mobile: _____

E-mail: _____ Website: _____

Address of Factory / Branch Offices (India & Abroad): _____

City: _____ Country: _____

Tel. (1): _____ Tel. (2): _____

Fax: _____ Mobile: _____

E-mail: _____ Website: _____

Awards & Recognitions Received (If Any): _____

Membership of other Councils / Organisations: _____

The above information is true and correct to the best of my knowledge and belief

Yours sincerely,

Applicant's Signature (with Company Seal)

Name: _____

Designation: _____

MEMBERSHIP CATEGORIES & FEES

(✓)	Sr. No	Membership Category	Annual Membership Fee
	A	Ordinary Membership for Micro and Small Enterprises Micro & Small Scale Manufacturers, Individual Exporters, Merchant Exporters & Importers	Rs. 4,500/-
	B	Ordinary Membership for Medium Enterprises (Medium Enterprises Definition – Investment in Plant & Machinery up to Rs. 10 Cr)	Rs. 6,000/-
	C	Ordinary Membership for Export House (Export Turnover upto Rs. 20 Cr.)	Rs. 7,500/-
	D	Ordinary Membership for Star Export House (Export Turnover upto Rs. 100 Cr.)	Rs. 9,500/-
	E	Ordinary Membership for Trading House (Export Turnover upto Rs. 500 Cr.)	Rs. 18,000/-
	F	Associate Membership for Service Providing and Consulting Companies (Consultants, Advisory Firms, Buying-Selling Agents, Traders, Exhibition Organizers, Chambers of Commerce, Associations, Service Providers & Prospective Entrepreneurs)	Rs. 5,000/-
	G	Associate Membership for Institutions (Banks, Financial and Export Promotion Institutions Embassies, Consulates, Foreign Organizations & Companies in India and Government Agencies)	Rs. 15,000/-
	H	Overseas Membership (Manufacturers, Exporters, Importers, Buying and Selling Agents, Consultants, Organisations and Institutions)	USD 350

Payment details

Cheque / DD No. _____ Dated _____ For Rs. _____ Drawn on _____ favouring "SME EXPORT PROMOTION COUNCIL" to be enclosed.

Please enclose the following along with Membership Application Form

- Membership Form with Fees by Cheque / D. D (no cash) along with
- Request on company letter head for obtaining membership
- Latest Annual Report / Balance sheet / Audited Accounts
- Company Profiles (Two Sets - Print & Soft Copy)
- Photocopy of Certificate of IEC Code and Company Registration Certificate
- List of Key Management Personnel
- Two Photographs of the Applicant

Important Notes / Terms & Conditions:

- Acceptance / refusal of membership will be at the sole discretion of the Managing Committee of the Council
- The Council reserves its rights to reject or hold any application without assigning any reason
- Annual Membership tenure will be for One Calendar Year from the date of application
- No refund will be given for cancellation of membership for any reason whatsoever
- Incomplete Application Form will not be accepted
- The information furnished will be kept confidential
- Membership can be cancelled if information furnished is found to be incorrect or false.
- 20% Discount for SME Chamber of India Members.

(For office use only)

Membership Approval

15th June 2011 (Website)

Membership Category _____ Membership No. _____ Date of Approval _____